



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref No. IIIT-A/ENQ/FIP/243/578/2018
Date: 13/03/2018

Enquiry Letter

M/s.

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Ph. No.:

Sub: Quotation for Repairing of works and Providing/fixing of Exhaust fan in camp office at IIIT-Allahabad.

Enquiry issue date: 13.03.2018

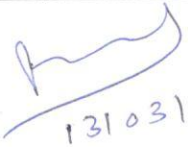
Last date of submission: 27.03.2018 at 12:00 Noon

Opening of Bid: 27/03/2018 at 3:30 PM

Dear Sir,

Institute invites a sealed quotation for "**Repairing of works and Providing/fixing of Exhaust fan in camp office at IIIT-Allahabad**", as per details given in below table:-

Sl. No	Description of work	Unit	Qty.	Unit Rate (in Rs.)	Amount (in Rs.)
1	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 meters lead as per direction of Engineer in-charge. Nominal concrete 1:3:6 or richer mix (i/c equivalent design mix). DSR-2016. No - 15.2.1	CuM	0.36		
2	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead. 15.23.1 For thickness of tiles 10 mm to 25 mm. DSR-2016, No.- 15.23.1	SqM	15.00		
3	Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moldings and polishing to edges to give high gloss finish etc. complete at all levels. Granite of any colour and shade. Area of slab over 0.50 sqm. DSR-2016, No. 8.2.2.2, (The old granite will be used whatever useable)	SqM	10.00		


13/03/2018

4	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass/stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron with existing and even colour for the fixing of an exhaust fan in the kitchen room of guest room. DSR-2016, No. 21.1.1.3	Kg	9.00		
5	Providing and fixing of Stainless steel wire guage (Grade-304) aperture 1.4 mm and 0.50 mm dia of size 400mm x 400mm suitable size to Sl. Item no. 3 including overlapping etc. DSR-2016, No. 8737.	SqM	3.00		
6	Providing & fixing of an exhaust of size 300mm x 300mm, Heavy Duty, Double Ball Bearing (Fresh Air) fan, Make - Haveel's with required mounting fasteners and one metre long 3C x 1.5Sqmm round cable in the kitchen room of the camp office.	No	1.00		
				Total	
				GST @	
				Grand Total	
Note : The quantity may vary ±10.0%					

You are requested to submit the sealed quotation by courier/speed post with complete details of specifications, terms & conditions, warranty/guarantee etc. **upto 27/03/2018 at 12:00 Noon.** Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty In-Charge (Purchase), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R destination at IIIT-A, Deoghat Jhalwa, Allahabad. **Kindly mention enquiry number, subject, due date, contact address etc., on your quotation. Incomplete quotation will not be accepted.**

Quotation should be addressed to **Faculty In-Charge (Purchase), IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211015.**

Note:

Terms & Conditions:

1. Quoted rates should be valid at least for 60 days.
2. May feel free to contact on e-mail info.purchase@iiita.ac.in, Ph. No: 0532-2922051.
3. Tenderers are requested to submit a work order of similar nature work in government organization.
4. Kindly quote & attach a copy of your income tax PAN No. / GST no. etc. mandatory on the quotation raised by you. If PAN no. not quoted, 20% TAX will be deducted at source.
5. Repairing work of above mentioned subject must be completed within 4 weeks from the date of receipt of the order. If the repairing works delayed beyond the stipulated time of completion of the work, penalty of 1% per week or maximum 10% of the total cost may be imposed at the discretion of the competent authority.
6. Payment will be made on the actual basis as per the completion of work against the work order.
7. All disputes are subject to the jurisdictions of Allahabad.
8. Price Basis & applicable Tax claim: Price should be quoted by interested Tenderer is exclusive of all taxes up to F.O.R. IIITA, Allahabad basis. Vendor should clearly mention the Rate of applicable GST Tax separately, if firm will not mentioned the Taxes clearly on their Price Quotation, IIIT - Allahabad will assume that the quoted price is inclusive of all and no extra amount in later stage shall be paid by IIIT, Allahabad on account of Taxes.
9. If it is found that work are of sub-standard quality and not conforming to the required specifications, the firm will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.

10. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications.
11. Evaluation of offers will be made on the basis of total amount of all items inclusive of all charges, taxes, duties, etc., for the indicated quantity in the attached format. Rate for all the items is to be quoted by the tenderer. In case of any item has not been quoted by any bidder that bid for such items will be loaded with the highest rate received for that item as evaluation is to be done on the total amount of all the items for the indicated quantity. However, while awarding the rate contract successful bidder has to supply all the items and for those items for which bidder has not quoted the rates will get the lowest rate received in the tender. Every bidder has to agree to this condition failing which its offer will not be considered for award of work.
12. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderer/s, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
13. Payment will be made within fifteen days after completion of work, satisfactory inspection & satisfactory report. No conditions/ clause with regard to interest etc. shall be entertained.
14. The quantity shown in this tender is only approximate requirement and is subject to alteration at the time of placing the supply order and during the pendency of the quotation it will be binding on the part of the successful Tenderers to honour and comply with such orders placed by this Institute.
15. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
16. In case the firm fails to complete the job within maximum specified period, Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
17. Tenderers responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the part of the successful tenderer.
18. Bidders should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIITA website www.iiita.ac.in Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.


13/3/2019
Faculty In-Charge (Purchase)

Read and Accepted

**Signature & stamp of Bidder or
Authorized Signatory**

Copy to:

- PS to Director - for kind information to Hon'ble Director.